



महाराष्ट्र मेट्रो रेल कॉर्पोरेशन लिमिटेड  
**MAHARASHTRA METRO RAIL CORPORATION LIMITED**  
भारत सरकार आणि महाराष्ट्र शासनाचा संयुक्त उपक्रम  
Joint Venture of Govt. of India & Govt. of Maharashtra  
PUNE METRO RAIL PROJECT

**QUOTATION FORM**

Quotation No: MAHA-METRO/PMRP/P&C/QUOT/2025/JUNE/01

Date of issuance of Quotation Form: 03-Jun-2025

Name of Work: Rectification of Large Visual Screen (LVS) provided in Security room in OCC

1. Name of Bidder: \_\_\_\_\_
2. Address of Bidder's Registered Office: \_\_\_\_\_
3. Name of Bidder's Authorized Signatory: \_\_\_\_\_
4. Email-ID & Contact no. of Bidder's Authorized Signatory: \_\_\_\_\_
5. Last Date & Time of Submission: Till 16:00 Hrs. on 17-Jun-2025
6. Quotation Opening Date & Time: 16:30 Hrs on 17-Jun-2025
7. Place of Submission: Office of Executive Director/Procurement & Contracts, Pune Metro Rail Project, Block No. A2, Food Grain Godown, Near District Court, Next to Kamgar Putala Vasahat, Shivajinagar, Pune-411005.
8. Assigned Time period for Completion of Work:

For rectification work: 08 weeks from the date of issuance of Letter of Acceptance (LOA)

9. Scope of Work shall cover the following:

- 9.1. The detailed scope of work is enclosed as Annexure-C
- 9.2. Installation to be done depending on the site conditions.
- 9.3. Compliance of relevant specifications, codes & standards shall be maintained during execution of work and the report shall be submitted to Engineer in-Charge/Maha-Metro.
- 9.4. Restoration/replacement/repair of any kind of damages to Maha-Metro's assets of any kind whatsoever during execution of Work & Defect Liability Period, shall be done by the Contractor at his own cost.
- 9.5. For damages/losses/claims of any kind including disability, health and death, occurred to any manpower/assets/material (of Maha-Metro or Contractor or Third Party), caused by Contractor's actions during of execution of this work, no compensation of any kind shall be given to the Contractor by Maha-Metro. Such damages/losses/claims shall be borne by the Contractor at their own cost by obtaining suitable insurance policies.
- 9.6. The Contractor will be solely responsible for compliance of various statutory labor laws i.e. PF & ESIC of Govt. of India/ Govt. of Maharashtra. Maha-Metro shall not be party in such issues if any non-compliance arises during this work or thereafter.



Stamp & Signature of Bidder's Authorized Signatory	
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10. Bill of Quantity & Financial Offer:

SN	Description of Work	Qty (No)	Rate (excl. GST)	Amount (excl. GST)
1	<b>Rectification Work</b>			
	<b>Station</b> <b>Work Scope</b>			
	Range   Providing of new COLOR WHEEL MODULE ASSY VW-6350 AN CE	1		
	Hill   Providing of new PHOSPHOR WHEEL MODULE ASSY	1		
	OCC			
2	<b>GST @ %</b>			
3	<b>Total Amount (INR) incl. GST</b>			

Component/Equipment to be supplied shall have to be suited LVS in OCC provided by Delta for Pune Metro project

11. Instructions regarding submission of Quotation Form:

- The bidder shall submit his offer in prescribed format issued by Maha-Metro along with the copies of Company Incorporation certificate/Statutory Registration certificate (like Shop Act Certificate etc.), Goods & Service Tax (GST) registration certificate, PAN card, Original Cancelled Cheque/Copy of Cancelled Cheque/Bank Mandate Form and documentary evidence in support of Bidder's eligibility (Work Completion certificate along with LOA/Work order)
- All pages/formats & documents provided by bidder must be duly stamped & signed by authorized signatory of the Bidder.
- Overwriting on the rates quoted shall not be accepted.
- The quoted amount by bidder in respect of scope of work shall be inclusive of Transportation, Loading & Unloading, mobilization charges, all applicable taxes and Duties as per prevailing rules of Govt. of India and Govt. of Maharashtra and any other charges required for the said work.
- Any modification/ correction/ replacement in offer after opening time & date shall not be permitted.
- Any condition(s) incorporated by bidder other than above, shall result in outright rejection of the offer/ proposal.
- Any conditions, deviations, assumptions, exclusions, suggestions of alternative clauses, request of amendments in conditions & specifications of work or any other information submitted by you along with the Quotation Form, which is different from the Quotation Form & Quotation Notice issued by Maha-Metro or its representatives, shall not be treated as a part of the LOA/Work Order and shall not be binding upon Maha-Metro in anyway whatsoever at any stage of work during execution or thereafter, unless specifically agreed to by Maha-Metro in writing.

12. Evaluation Criteria:

The submitted bids shall be opened on scheduled date & time, by an authorized Opening Committee & the Total Cost quoted by eligible bidders shall be compared. A comparative



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statement shall be prepared by the Committee & the Bidder who has quoted the least cost (Gross Total of the BOQ) shall be declared as L-1 bidder & may be considered for award of the work.

### 13. Payment Terms:

- Payment will be done after satisfactory execution of rectification work and after the bill raised by Contractor is certified by Engineer in-charge of execution dept. of Maha-Metro.
- No advance payment will be made.
- Payment shall be made within 15 Days from the date of submission of Certified Bill by Execution dept. to Finance dept. of Maha-Metro. However, no interest/compensation shall be paid due to any delay due to unforeseen reasons or whatsoever.
- Payment shall be made to the Contractor in INR only, and through electronic means: RTGS, NEFT or Net banking only.
- Maha-Metro shall deduct the tax at source (TDS) from the payments to the Contractor which will be required by law for deposition with the statutory authorities in India for which TDS certificates will be issued by Maha-Metro.
- The payment of all applicable taxes & duties excluding GST and any other charges shall be in scope of the Contractor and the quoted price shall be inclusive of these taxes & duties.
- The Contractor shall provide break up of taxes and duties in its invoices.
- Any variation in statutory taxes and duties will be borne both ways i.e. in case of increase in taxes and duties, Maha-Metro will bear the additional amount and in case of decrease in taxes and duties, Maha-Metro will be reimbursed the difference amount.
- The item supplied should match with the specifications mentioned under scope of work.

### 14. Delay Damages:

The work shall be strictly completed as per the timeline given in this Quotation Form.

LD shall be imposed at a rate of 0.1% of the accepted LOA amount for each day of delay after the completion period i.e. 8 weeks subject to a maximum of 10% of accepted LOA/work order amount.

Additionally, in such cases Maha-Metro reserves the right to terminate the LOA/Work Order by providing the Contractor with a seven (7) days' notice.

### 15. Penalty

In case the /Supply execution of work is not found to be satisfactory, proportionate deduction from Contractor's Bill shall be made and the LOA/Work Order can be terminated by Maha-Metro after giving a Notice of Three (03) days to the Contractor. In case of such termination, the Performance security deposit shall be forfeited by Maha-Metro.



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### 16. Termination:

Maha-Metro reserves the right to terminate this LOA/Work Order at any time without assigning any reasons, after giving a notice of Seven (7) days.

### 17. Extension of time:

Suitable extension of time may be granted for delay due to unforeseen reasons, if agreed upon by Maha-Metro.

### 18. Variation:

- The LOA/Work Order shall be awarded on fixed rate basis for the entire work period. No request for escalation in rates shall be entertained on account of any reasons during the work period or its further extension due to unforeseen reasons.
- The Employer at its discretion, may reduce/delete items as specified in scope of work depending upon site condition, requirement & other factors. Any addition in the scope of work shall be payable at the mutually agreed rates & amounts.

### 19. Performance Security Deposit:

Performance Security Deposit @5% of the Accepted LOA/Work order amount shall be deposited by the Contractor through NEFT/RTGS/Internet Banking in the account of Maharashtra Metro Rail Corporation Ltd. within 15 days from the date of issue of LOA/Work order.

The Performance Security Deposit shall be returned by Maha-Metro after completion of all Contractual obligations under this Quotation & issuance of Work Completion Certificate by Maha-Metro for satisfactory work execution.

In case of breach of any terms and conditions stipulated in the contract, the Performance Security Deposit of the firm/company will be liable to be forfeited by Maha Metro besides annulment of the contract.

20. The Bidding Process & LOA/Work Order shall be governed by, and construed in accordance with, the Laws of Govt. of India & Govt. of Maharashtra and the Courts at Pune & High Court of Bombay shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bidding Process & LOA/Work Order.

### 21. Essential Enclosures:

- Copy of Company Incorporation Certificate/Statutory Registration Certificate (like Shop Act Certificate etc.)
- Copy of PAN Card
- Copy of GST Registration Certificate
- Original Cancelled Cheque/Copy of Cancelled Cheque/Bank Mandate Form



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### Annexure-A

#### Format for Firm/Agency Details

SN	Description
1.	Name of the Firm/Agency:
2.	Address with Telephone, Email, Fax Numbers & name(s) of the Contact person
3.	Year of Establishment (Please attach shop Act Certificate/certificate of incorporation etc):
4.	Income Tax-PAN No. (Please attach PAN Card):
5.	GST No. (Please attach GST certificate):
6.	Bank Details:
7.	Verifications: The authorized person shall sign all the documents on the bottom right-hand side. Documents without signatures shall not be considered for evaluation purpose & the bidder may be disqualified on this account.



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### Annexure-B

#### Authorization letter

(On company letter head)

It is certified that Mr./Ms. \_\_\_\_\_ (Name) working as \_\_\_\_\_ (Designation) is authorized for signing and submission of documents for this quotation process and take all decisions for the work of "Name of Work" of Pune Metro Rail Project on behalf of M/s \_\_\_\_\_ (company name).

.....

(Specimen Signature of Authorized signatory)

Name .....

Designation .....

.....  
(Signature of Proprietor/company head)

Name .....

Designation .....

Date .....



Stamp & Signature of Bidder's Authorized Signatory	
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**Annexure-C: Scope of Work**

**1. Rectification Work:**

SN	Station	Issues of Water Sprout
1	Range Hill OCC	Provision of new COLOR WHEEL MODULE ASSY VW-6350 AN CE
		Provision of new PHOSPHOR WHEEL MODULE ASSY
Component/Equipment to be supplied shall have to be suited LVS in OCC provided by Delta for Pune Metro project		

**Annexure-B**

**Format for Firm/Agency Details**

Sr.No.	Description
1.	Name of the Firm/Agency:
2.	Address with Telephone, Email, Fax Numbers & name(s) of the Contact person
3.	Year of Establishment (Please attach shop Act Certificate/certificate of incorporation etc):
4.	Income Tax-PAN No. (Please attach PAN Card):
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